

**POLICY & PROCEDURES
MANUAL**

WAYLAND BAPTIST UNIVERSITY

Classification Number: 1.2.2

Revised: August 9, 2021

SUBJECT: University and Faculty Committees

University Committees University committees are composed of members of both the faculty and staff. Committee assignments are reviewed annually by the Faculty Senate Committee on Committees. New members are selected from across the University System such that, as much as possible, all campuses have representation on committees. After a committee assignment is completed, the committee member rotates off for at least one year. Term dates for committees begin on August 1 and expire on July 31. Most assignments are for two years; however, specific positions may be permanent or only for one year. Being selected to serve on a university committee requires the employee to actively participate in the committee as a part of regular duties and responsibilities.

The following are the officially recognized university committees and applicable policy. A complete listing of committee membership structure can be found in [Attachment A](#).

- Academic Council (1.3.4)
- Admissions (9.2.1)
- Athletics
- Benefits (2.5.3)
- BAS/BCM Review
- BGS Review
- Calendar and Cultural Affairs (1.4.2)
- Clery Act and Drug Free Schools and Communities Act Compliance Committee (1.5.7)
- Creation Care
- Diversity Awareness and Education Committee
- Enrollment Management
- Graduate Council (1.3.5)
- Honorary Degrees (1.7.2)
- Hospitality
- Institutional Effectiveness
- Institutional Review Board (9.7.1)
- Judicial Council (8.1.6)
- Scholarship/Financial Aid (7.3.1)
- Social Media
- Staff Orientation and Development
- Teacher Education Council Plainview
- Teacher Education Council Other Campuses
- Technology
- University Strategic Planning Council (1.3.2)
- WBUonline Council

permanent or extend into two years. Being selected to serve on a faculty committee requires the employee to actively participate in the committee as a part of regular duties and responsibilities.

The following are faculty committees as outlined in the [Faculty Senate constitution](#):

- Committee on Committees
- Core Curriculum
- Faculty Orientation and Development
- Honors Council
- Learning Resources
- Professional Affairs
- Sabbatical
- Faculty Senate

Chairs and Minutes for All Committees Whenever possible, the Committee on Committees selects chairpersons from among those people who have previous experience on the committee. The chair of each committee shall serve a one-year term, unless otherwise designated.

All committees shall submit one copy of minutes of their meetings to 1) the Vice President of Academic Affairs, 2) the Director of Institutional Research and Effectiveness, and 3) the Secretary of the Faculty Senate, who will post the minutes to the Faculty Assembly Blackboard site.

Contact for Interpretation: President

This policy statement supersedes all previous policy statements on the subject.

Revisions:

- 04/17/2024 Revision to Attachment to A2024

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